

HyLee Farm Lesson Student Handbook

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HyLee Farm

3460 Hwy. JG North

Mount Horeb, WI 53572
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Web site: hyleefarm.com

Welcome to HyLee Farm!

We would like to take this opportunity to give you a brief introduction to our lesson program. Attached you will find some helpful hints that we hope will answer any questions you may have. Please feel free to contact Jackie Sweeney or Melanie Jelle (608-437-5530) at any time you have questions, comments or concerns you would like to have addressed by management.

HyLee Farm strives to offer one of the most comprehensive lesson programs in the area. The staff prides itself in providing a safe and individualized lesson for you. We cover a variety of disciplines for all levels of riders, from beginning to advanced, from pleasure to competition. Our staff is made up of instructors who come from varied equine backgrounds and different levels of expertise. HyLee Farm maintains a stable of lesson horses that can provide a wide range of skill levels for riders. Our instructors take pride in providing a personal and safe riding experience that is customized to your ability, whether it be riding or driving. Each step in advancing your riding or driving expertise is done by developing your confidence and competence. Please feel free to inquire if you have a special interest that we may be able to meet.

Congratulations and thank you in taking the first step towards what we hope will be a fun learning and growing experience at HyLee Farm. The saying that there's nothing better for the inside of a person, than the outside of a horse is very true. We hope to provide you with both the mental and physical benefits of being involved with horses. The staff strives to provide a safe lesson environment in a friendly and family oriented atmosphere.

We are excited to have you join the farm and can't wait to introduce you to the equine members of our lesson program.

Thank you,

Jackie Sweeney—Owner/Instructor
Melanie Jelle—Operations Manager/Instructor
Tasha Smazinski-Instructor
Stephanie Boda-Instructor-Camp Coordinator

HyLee Farm
Lesson Rates
(Effective June 1, 2004)

Riding Instruction

\$30.00 - per lesson - Private and Semi Private (up to three riders)

\$160.00 - package of 6 (six) you save 10 %!

\$ 20.00 - for 15-minute lesson for riders 6 and under

Driving Instruction

\$40.00 - per lesson - Private

Use of your horse - You are welcome to bring your own horse for lessons.

\$60.00 for 1(one) hour

\$45.00 for ½ hour

Requirements for bringing your own horse:

Current negative coggins – Original to show us and 1 copy for our files.

We also need a copy from a vet for the following vaccinations:

~Rhino

~Flu

~Patomic Valley Fever

~Tetanus

~Sleeping Sickness

~West Nile

~Strangles

~ When your horse is ready please wait for permission from your instructor to enter the arena. Do not disturb an ongoing lesson.

~ Please have your instructor check over your equipment to be sure everything is properly adjusted.

~ Ask if there are any questions you may have. No question is a bad question.

****All checks are to be made payable to Jackie Sweeney.**

Cancellation Policy

All Cancellations must be made by phone call not email

If you have a riding/driving lesson prior to 12 noon, you need to call and cancel the night before. ~ Example ~ your lesson time is Monday at 10am, we must receive notice by 8pm Sunday or you will be charged for that lesson.

If you have a riding/driving lesson after 12 noon, you need to call and cancel prior to 12 noon of that day. ~ Example ~ your lesson time is Tuesday at 4pm, we must receive notice by noon Tuesday or you will be charged for that lesson.

****No shows and/or late cancellations will be charged as a lesson given. If you continually no show and cancel you will be dropped from the program. This is done as a courtesy to our instructors and to other students wishing to schedule a lesson when there is an opening. (Effective December 15, 1999).**

Who to call when you need to cancel?!?!

Call HyLee Farm at (608) 437-5530 and speak with your instructor or leave a message; as messages are checked throughout the day. Make sure you leave the time at which you are calling.

No lessons given on Thanksgiving, Christmas Eve, Christmas Day, New Years Eve, New Years Day or Easter.

A break by instructors may be taken during a period from Christmas to New Years based on the instructors' own discretion.

Lessons run year round. BUT, based on Wisconsin weather conditions adjustments may be made to the length of the lesson or if the lesson will be held. Example: Extreme cold or heat, lessons may be cancelled. This is a courtesy to our lesson horses, the instructors and you! If there is a question based on the weather do not hesitate to call and check if lessons are being given. Along with cold weather comes snow. If the roads are passable, you will be able to make it up our hill; our driveway is well maintained for the weather.

In an extreme weather condition (cold) the instructor may opt to hold a classroom type learning session for that evening's group of students, example video, discussion, demonstration.

HyLee Farm is governed by the Wisconsin State Statute Section 895.481 (1) (e) defining the inherent risks associated with equine activities

A HANDFUL OF HELPFUL HINTS

Clothing

- Smooth, hard soled, heeled boot - NO TENNIS SHOES
- Long pants - no wind pants, sweat pants or shorts.
- Helmets are to be worn by all riders; helmets must be ASTM-SEI certified- NO BIKE HELMETS. We have some helmets riders can borrow in the beginning; we encourage each rider to have his/her own helmet.
- Earrings are OK as long as they are small.
- Dress appropriately for the current weather conditions.
- No gum or candy.

Timing

- The first couple of lessons students can show up at the scheduled time as you will be learning how to get your horse ready.
- Students are asked to show up approximately 15 mins. before their lesson, or however long it takes you to get your horse ready.
- Students should be ready with their horse and ready to go by their scheduled lesson time, that's when the clock starts, the longer you take to get out there the shorter your lesson!
- All lessons run about 30 mins.
- Students are also responsible for putting their horse away after each lesson.
- Total time you should allow for a lesson is give or take 1 hour.

Visitors

- All visitors are welcome to observe from the rail or from our heated/cooled viewing room.
- Cameras and videos are also welcomed.
- Parents/Guardians are responsible for all guests outside of the lessons.

*****This one is the key -- HAVE FUN!!!!!!**

*Note: If you ever have any comments, questions, concerns and/or praise about your lessons, horses and/or instructor please feel free to contact Jackie Sweeney or Melanie Jelle at the barn 437-5530.